



PAC

Republic of Serbia
Development Agency of Serbia
Belgrade, Serbia
December 13th, 2021
Number: 1-06-404-79/2021-4

Kneza Miloša 12, 11000 Belgrade
Phone : 011 3398 900, Fax: 011 3398 774
office@ras.gov.rs; www.ras.gov.rs

CORRIGENDUM No: 1

to the

TENDER DOSSIER

Publication Ref: 1-06-404-79/2021

**Subject: “Provision of Services of External Provider for Evaluation of PEP,
Serbia.”**

Location: Republic of Serbia

The tender dossier is corrected or modified as follows:

PART B

ANNEX II: TERMS OF REFERENCE

<u>1. Instead of :</u>

6. REQUIREMENTS , 6.1. Staff

General professional experience:

“At least 5 years of relevant working experience within International Financial Institutions (IFI’s) or Advisory or Audit company or similar, **as senior manager**, or engagement as key or senior expert in the relevant field within at least 2 long – term projects (more than 2 years duration, each), in the period of last 8 years...”



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1. Read:

REQUIREMENTS , 6.1. Staff

General professional experience:

“At least 5 years of relevant working experience within International Financial Institutions (IFI’s) or Advisory or Audit company or similar, **as manager**, or engagement as key or senior expert in the relevant field within at least 2 long – term projects (more than 2 years duration, each), in the period of last 8 years..”

2.Instead of :

6. REQUIREMENTS , 6.1. Staff.

Other experts, support staff & backstopping

CVs for experts other than **the three key expert’s** should not be submitted in the tender but the tenderer will have to demonstrate in their offer that they have access to experts with the required profiles. The contractor shall select and hire other experts as required according to the needs. The selection procedures used by the contractor to select these other experts shall be transparent, and shall be based on pre-defined criteria, including professional qualifications, language skills and work experience.

The costs for backstopping and support staff, as needed, are included in the tenderer's financial offer.



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2.Read:

Section

6. REQUIREMENTS , 6.1. Staff

6.1.2. Other experts, support staff & backstopping

CVs for experts other than **the key experts** should not be submitted in the tender but the tenderer will have to demonstrate in their offer that they have access to experts with the required profiles. The contractor shall select and hire other experts as required according to the needs. The selection procedures used by the contractor to select these other experts shall be transparent, and shall be based on pre-defined criteria, including professional qualifications, language skills and work experience.

The costs for backstopping and support staff, as needed, are included in the tenderer's financial offer.

3.Instead of :

7. Reports

7.1. Reporting requirements

The contractor will submit the following reports in English in one original and one copy. In addition to any documents, reports and output specified above, the contractor shall provide the following reports:

Name of report	Content	Time of submission
Inception Report (recommended max. number of pages is 12 excluding annexes)	Analysis of existing situation, update the methodology of the project and its components. Set out detailed plan of work for the project indicating each activity, area of expertise and list of deliverables and identify the support personnel required.	No later than 3 week following contract commencement day.



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Interim report	Short description of progress and outputs delivered considering ToR and technical and financial offer including problems encountered and planned work for the next 6 months; each interim report should be accompanied with the monthly progress report timesheets approved; each interim report should be accompanied with the documentary evidence of the outputs delivered in the reporting period.	No later than 7 days after the end of 6-month implementation period.
Final report	Description and summarising all achievements (technical and financial) including problems encountered and recommendations during overall implementation period considering ToR and technical and financial offer. Final report should be accompanied with the final invoice of the balance and documentary evidence of the outputs delivered in the last reporting period and monthly timesheets approved	Draft Final report - No later than 15 days before the end of the implementation period. Final report - Within 7 days upon receiving RAS comments on the draft of Final report.

3.Read:

7. Reports

7.1. Reporting requirements

The contractor will submit the following reports in English in one original and one copy. In addition to any documents, reports and output specified above, the contractor shall provide the following reports:



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Name of report	Content	Time of submission
Inception Report (recommended max. number of pages is 12 excluding annexes)	Analysis of existing situation, update the methodology of the project and its components. Set out detailed plan of work for the project indicating each activity, area of expertise and list of deliverables and identify the support personnel required.	No later than 3 week following contract commencement day.
Interim report	Short description of progress and outputs delivered considering ToR and technical and financial offer including problems encountered and planned work for the next 6 months; each interim report should be accompanied with the documentary evidence of the outputs delivered in the reporting period.	No later than 7 days after the end of 6-month implementation period.
Final report	Description and summarising all achievements (technical and financial) including problems encountered and recommendations during overall implementation period considering ToR and technical and financial offer. Final report should be accompanied with the final invoice of the balance and documentary evidence of the outputs delivered in the last reporting period ;	Draft Final report - No later than 15 days before the end of the implementation period. Final report - Within 7 days upon receiving RAS comments on the draft of Final report.

PART A

SERVICE CONTRACT NOTICE

<u>1.Instead of :</u>

SELECTION AND AWARD CRITERIA

16. Selection criteria

2) Professional capacity of the tenderer (based on items 4 of the tender form).

The reference period which will be taken into account will be the last three years preceding the submission deadline.

a) **At least 3 permanent staff are currently working for the candidate in the field of consultancy related to methodology development, evaluation and analysis of programmes and/or projects related to public and private entities**

<u>1.Read:</u>

SELECTION AND AWARD CRITERIA

16. Selection criteria

2) Professional capacity of the tenderer (based on items 4 of the tender form).

The reference period which will be taken into account will be the last three years preceding the submission deadline.

a) **On the day of the Tender announcement, the candidate must have a minimum of 3 permanent member staff employed.**

PART A

INSTRUCTIONS TO TENDERERS

1. Instead of :

2. Timetable

	DATE	TIME*
Deadline for requesting clarification from the contracting authority	03 th December 2021	13:00
Last date for the contracting authority to issue clarification	13 th December 2021	-
Deadline for submitting tenders	24 th December 2021	15:00
Interviews (if any)	Not applicable	-
Completion date for evaluating technical offers	04 th January 2022	-
Notification of award	06 th January 2022	-
Contract signature	12 th January 2022	-
Start date	January 2022	-



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1.Read:

2. Timetable

	DATE	TIME*
Deadline for requesting clarification from the contracting authority	15 th December 2021	13:00
Last date for the contracting authority to issue clarification	24 th December 2021	-
Deadline for submitting tenders	05 th January 2022	15:00
Interviews (if any)	Not applicable	-
Completion date for evaluating technical offers	21 st January 2022	-
Notification of award	24 th January 2022	-
Contract signature	31 st January 2022	-
Start date	January 2022	-



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2.Instead of :

8.Submission of tenders

...”Tenders must be sent to the contracting authority before **24th December 2021, 15:00 CET..**”

2.Read:

8. Submission of tenders

“...Tenders must be sent to the contracting authority before **05th January 2022, 15:00 CET...**”

All other terms and conditions of the tender dossier remain unchanged. The above alterations and / or corrections to the tender dossier are integral part of the tender dossier.